

Finance Committee Meeting

April 25, 2012 7:30 PM  
Veterans Memorial Building, Room 229  
900 Main Street  
Millis, MA 02054

In Attendance:

Chris Smith, Chairman  
Craig Schultze, Vice Chairman  
Rich Molloy, Clerk  
Bud Drummey  
Peter Jurmain  
Rick Manburg  
Doug Riley  
Jim Smith  
Susan Vecchi  
Charles Aspinwall, Town Administrator  
Charles Vecchi, Board of Selectmen

Chris Smith called the meeting to order at 7:33 PM.

Article #6 Operating Budget Reconsideration:

There were no motions for reconsideration of Article #6.

Article #3 Unpaid Bills: \$10,491.80

The following bills were not paid in previous fiscal years:

Daniel Kehoe	2009 & 2010 Medicare Part B Reimbursement	\$ 1,156.80
Sandra Kehoe	2009 & 2010 Medicare Part B Reimbursement	\$ 1,156.80
Constellation New Energy	DPW Electricity	\$ 7,299.32
Constellation New Energy	School Department Electricity	\$ 622.94
Constellation New Energy	Board of Selectmen Electricity	<u>\$ 70.54</u>
	Total General Fund:	<u>\$10,306.40</u>
NSTAR	DPW – Sewer Electricity	\$ 86.33
NSTAR	DPW – Sewer Electricity	<u>\$ 99.07</u>
	Total Sewer Enterprise Fund:	<u>\$ 185.40</u>

Rich Molloy made a motion to recommend Article #3 in the amount of \$10,491.80; Susan Vecchi seconded. Vote: 9/0 motion carries.

Article #4 Amendments to the Personnel Plan:

Due to the creation of the SEIU, positions included in that union were taken off the Personnel Plan. The following positions remain on Schedule A of the Personnel Plan:

Salaried and Stipends

Fire Chief  
Assistant Director – DPW  
Administrative Assistant to the Selectmen and Town Administrator  
Council on Aging Director  
Part-time Council on Aging Director  
Plumbing/Gas and Wiring Inspectors  
DEP Building, Plumbing/Gas, Wiring Inspectors  
Part-time Dispatchers

Under Public Safety:

Deputy Fire Chief/ EMT Hourly and Annual Stipend  
EMS Coordinator/EMT Hourly and Annual Stipend  
Fire Captain/ EMT Hourly and Annual Stipend  
Fire Lieutenant/EMT Hourly and Annual Stipend  
Firefighter/EMT Hourly and Annual Stipend  
Police Officer Lockup Keeper Hourly

Appointed Specials:

Emergency Management Director	Respite Care Activities Coordinator
Fire Steward Station 1 and 2	Class A Motor Vehicle Operator
Fire Alarm Superintendent	Director of Veterans Services
Forest Warden	Election Worker – Census Taker
Sealer of Weights and Measures	Special Reserve Police Details Rate
Data Processing Manager	DPW Seasonal Worker
Assistant Data Processing Manager	Library Page
Certified Water Treatment Operator I	Board of Registrars
Certified Water Treatment Operator II	Snow Contractor
Zoning Board of Appeals	Snow Management Stipend
Respite Care Program Manager	

Schedule B of the Personnel Plan includes a cost of living increase of 2%. The Zoning Board of Appeals requested not to receive the annual cost of living increase.

Susan Vecchi made a motion to recommend Article #4; Rich Molloy seconded. Vote: 9/0 motion carries.

Article #36 Clyde Brown School Carpet Replacement and Asbestos Removal: \$40,000.00

Asbestos Hygienist Consultant:	\$ 4,470.00
Asbestos Contractor:	\$15,800.00
Moving and Storage:	\$ 5,700.00
Carpet Installation:	\$14,544.00
Contingency:	<u>\$ 2,500.00</u>
Total:	<u>\$43,014.00</u>

The School Department has left over funds from other Clyde Brown School Improvements to cover the \$3,014.00 over the recommended amount of \$40,000.00.

Old Business/New Business:

Article #42 CPC Budget and Fund Reservations:

Susan Vecchi made a motion to reconsider Article #42; Rich Molloy seconded. Vote: 9/0 motion carries.

Craig Schultze made a motion to recommend Article #42 as follows:

FY Committee Administrative Expense:	\$ 6,534.00
From Undesignated Fund Balance for Short Term Debt:	\$50,382.00
From Open Space Reserve for Short Term Debt Interest:	\$ 9,618.00
From Open Space Reserve for Short Term Debt Interest:	\$ 3,450.00
FY13 Historic Resources Reserve:	\$13,068.00
FY13 Community Housing Reserve:	\$13,068.00
FY13 Open Space Reserve:	\$ 0
Budgeted Reserve:	\$80,000.00

Rich Molloy seconded. Vote: 9/0 motion carries.

Article #43 Accept Millis Heights Land:

Craig Schultze made a motion to reconsider Article #43; Susan Vecchi seconded. Vote: 9/0 motion carries.

Craig Schultze made a motion to recommend accepting the donation of land in Article #43 for zero dollars; Rich Molloy seconded. Vote: 9/0 motion carries

Minutes Approval:

Susan Vecchi made a motion to accept the April 18, 2012 meeting minutes as written, Jim Smith seconded. Vote: 8/0 motion carries.

Upcoming Meeting Schedule:

May 2, 2012 7:30 PM  
Veterans Memorial Building, Room 229

May 9, 2012 7:30 PM Pre-Town Meeting/Public Hearing  
Veterans Memorial Building, Room 229

Adjourn:

Rick Manburg made a motion to adjourn the meeting at 8:35 PM; Susan Vecchi seconded. Vote 9/0 motion carries.

Respectfully submitted,  
Deirdre Gilmore